

# GALVESTON DISTRICT, ARMY CORPS OF ENGINEERS REAL ESTATE APPLICATION

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1. **NAME, TITLE AND ADDRESS** of applicant (include zip code)

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2. **NAME, TITLE AND ADDRESS** of authorized agent if different from item 1.

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3. **TELEPHONE NUMBER** with area code. ( ) \_\_\_\_\_ - \_\_\_\_\_

4. **E-Mail Address:**

Applicant \_\_\_\_\_

Agent \_\_\_\_\_

5. **APPLICANT STATUS** Is the applicant an individual, individuals trading as a firm, a partnership, corporation, an associate, a federal/state/local government agency? (specify one)

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6. **SPECIFY WHAT THE REQUEST IS FOR** (check one)

- a.  **New Instrument (e.g., lease, easement, license).**
- b.  **Renewal of an existing instrument. Provide instrument number and describe any changes requested:**
- c.  **Amendment of an existing instrument. Provide instrument number:**
- d.  **Assign or transfer an existing instrument. Provide instrument number:**
- e.  **Existing use for which no instrument is known to currently exist.**
- f.  **Other or unsure (please explain).**

7. **LOCATION.** Please provide a design to scale CADD (.dwg) or a GIS (.shp) file to better determine the location of the requested activity. When providing the data indicate the coordinate system and datum that the drawing is currently in. If the following information is available, the requested action should also be shown in relationship to property boundaries, fences, other buildings, roads, utilities, wellheads, septic fields, wetlands, waterways and vegetation, etc.

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**8. VISUALS.** Please provide plans, drawings and aerials or other photographs that are not available in CADD or GIS format which show current conditions such as vegetation, hydro and manmade features to include pipeline and overhead utilities. (Survey or Planimetrics)

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**9. SCHEDULE.** When is the work desired to begin and what is the estimated duration of the work?

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**10. SECTION 404 PERMITS.** Does your activity require a Clean Water Act, section 404 permits (i.e. Discharge of dredged or fill material into waters of the U.S.)?

**yes**     **No**

**If yes, have you applied for a permit?**

**yes**     **No**

**11. SECTION 10 PERMITS.** Does your requested activity require a River and Harbors Act, section 10 permits (i.e. Structures in or over any navigable water of the U.S., excavating from or depositing of material in navigable waters or any other work that affects the course, location, condition or capacity of navigable waters)?

**yes**     **No**

**If yes, have you applied for a permit?**

**yes**     **No**

**12. REQUEST DESCRIPTION.** Please provide a comprehensive scope of the request. The scope should describe all aspects of the request and include the following information, if applicable.

**a. What does the requested activity involve? What is the purpose and the need of the requested activity?**

**b. Are there other phases of the requested activity not described here? If this requested activity is not approved, will other phases that do not require Federal land managed by Galveston District be constructed?**

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- c. **Are other Federal agencies involved? If so, what agencies?**
- d. **Is the requested activity fully funded? Do you anticipate using grant funds to complete the requested activity? If so, describe grant status.**
- e. **Describe your technical and financial capability to construct, operate, maintain and restore upon termination of this requested activity.**
- f. **Provide scale drawings to include building size, specific locations, all utilities and roads or driveways.**
- g. **Will there be ground disturbance (e.g. trenching, excavation)? If so, what are the dimensions (i.e. length, width, depth) of each type of ground disturbance (e.g. trench, fence post hole, leveling, etc.)? Will more than an acre of ground surface be disturbed? How much?**
- h. **Will there be hazardous, toxic or radioactive waste concerns?**
- i. **Will vegetation be impacted (e.g. trees, shrubs, grasses, etc.)? If so, what is the nature of the impact (e.g. removal, damage, etc.) and how large of an area will be affected? What are the revegetation plans, if any?**
- j. **What kind of equipment will be used? How will work be done?**
- k. **Will access across Government property in addition to the area identified for the requested activity be required for equipment?**
- l. **Will there be a staging and/or storage areas? If so, where are they located and what are their dimensions? Will staging/storage areas be at locations different than the site of the proposed action?**
- m. **Will there be fill material (i.e. sediment brought in from another location for use at the project site) or disposal material that is required? If so, will fill material be acquired from existing commercial sources? If not and new sources will be needed, where are the locations and what is the extent (area) of proposed disturbance? Have existing and new sources received clearance to operate? Is disposal of material at authorized locations (sites previously cleared and approved for disposal activity)?**

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- n. Will wetlands be impacted by the proposed work? Will there be work in-water or near water, below the ordinary high water mark or over the water? Describe how work will be accomplished. Provide specific details on materials to be used, including treatments, preservatives, etc.**
- o. How far is the proposed work site from the nearest point of the river?**
- p. Will there be any point source discharges or possible storm water runoff into the waters of the United States? If so, please describe.**
- q. Will the requested activity impact air quality beyond normal, day-to-day conditions (e.g. excessive dust, noise, emissions, etc.)? If so, please describe including plans to mitigate the impacts.**
- r. What actions will be taken to protect the environment?**
- s. Are there any cultural resources known to exist in the area?**
- t. Have any studies been undertaken in support of the requested activity? If so, describe or enclose copies of those studies?**
- u. What is the estimated life of the constructed structures?**

### **13. ALTERNATIVES.**

- a. Describe other reasonable alternative routes or locations considered.**
- b. Why were these alternatives not selected?**
- c. Give an explanation of why it is necessary to utilize Federal lands or Federal real estate interests in non-Federally owned land (i.e. Federal easements).**

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**I HEREBY CERTIFY that I am of legal age and authorized to do business in the State of Texas and that I have personally examined the information contained in this application and believe that the information submitted is correct to the best of my knowledge.**

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**DATE**

**Title 18, U.S.C. Section 1001, makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious or fraudulent statements or representations as to any matter within its jurisdiction.**

**You may submit an electronic copy of this document, but a signed and dated hard copy must also be submitted to officially make application to use Federal land.**