



US Army Corps
of Engineers®
Galveston District

Further Your Career

Join the US Army Corps of Engineers Galveston District

USACE Vision

Engineering solutions for our Nation's toughest challenges.

USACE Mission

Deliver vital public and military engineering services; partnering in peace and war to strengthen our Nation's security, energize the economy and reduce risks from disasters.

Galveston Contracting Division

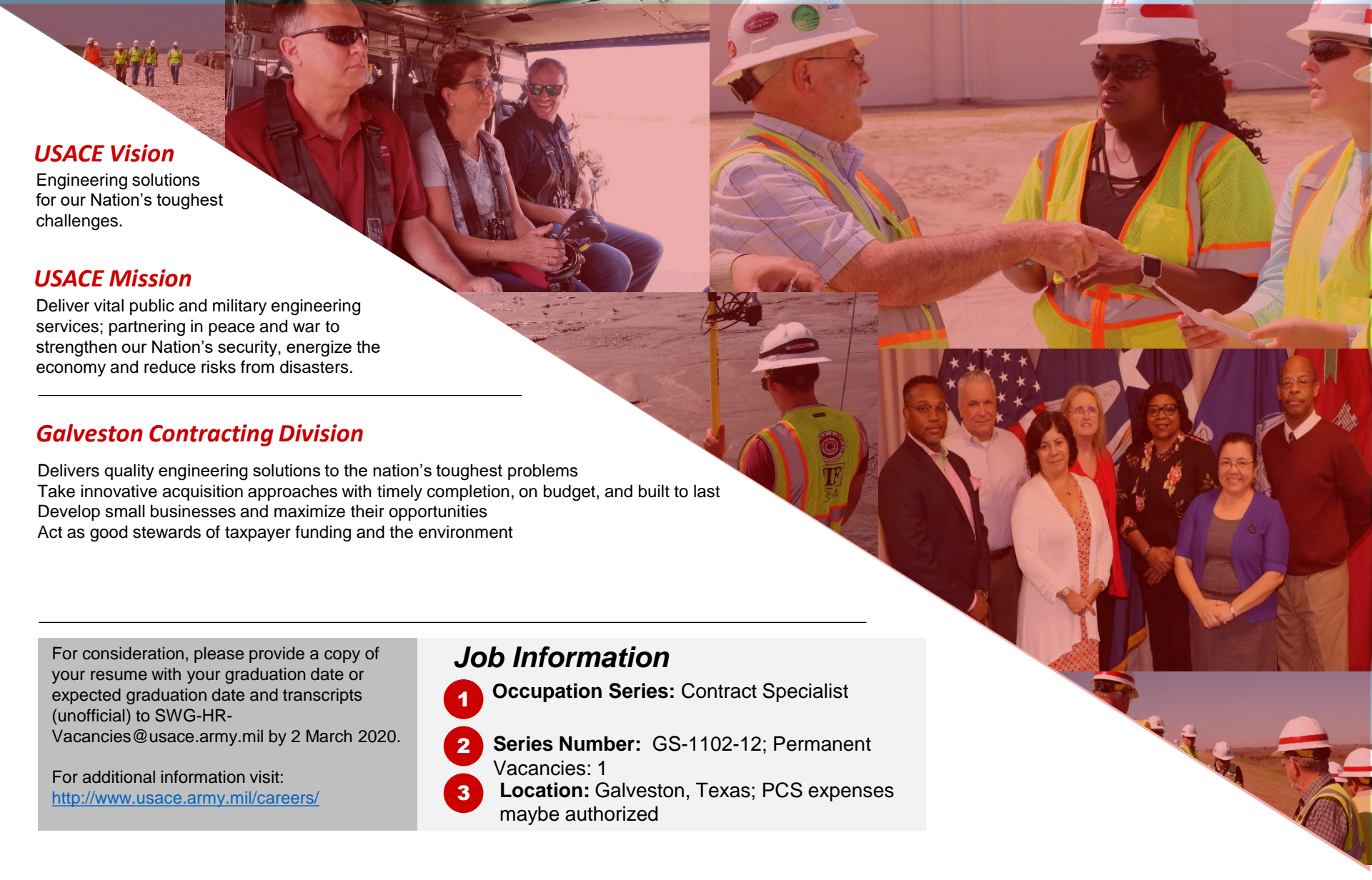
Delivers quality engineering solutions to the nation's toughest problems
Take innovative acquisition approaches with timely completion, on budget, and built to last
Develop small businesses and maximize their opportunities
Act as good stewards of taxpayer funding and the environment

For consideration, please provide a copy of your resume with your graduation date or expected graduation date and transcripts (unofficial) to SWG-HR-Vacancies@usace.army.mil by 2 March 2020.

For additional information visit:
<http://www.usace.army.mil/careers/>

Job Information

- 1 Occupation Series:** Contract Specialist
- 2 Series Number:** GS-1102-12; Permanent Vacancies: 1
- 3 Location:** Galveston, Texas; PCS expenses maybe authorized



What You Need to Know:

Contracting Series, 1102 Individual Occupational Requirements

Basic Requirements for GS-12

A . A 4-year course of study leading to a bachelor's degree with a major in any field; Or

B. At least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management.

Specialized Experience:

One year of specialized experience at the next lower grade (GS-11) which includes: 1) Performing pre-award functions such as: analyzing contractor proposals, supporting documentation, and developing special contracting language and developing solicitations AND 2) performing all post-award contracting work such as: the preparation of requests for price proposal letters, performance of all required audits, issuance of delivery orders, and preparation of modifications.

Conditions of Employment:

- Incumbent is required to submit a Financial Disclosure Statement, OGE-450.
- This is an Army Acquisition, Technology, and Logistics (AT and L) Workforce position.
- Must achieve DAWIA contracting Level 2 Certification with 24 months of employment