



US Army Corps
of Engineers®
Galveston District

Further Your Career

Join the US Army Corps of Engineers Galveston District

USACE Vision

Engineering solutions
for our Nation's toughest
challenges.

USACE Mission

Deliver vital public and military engineering
services; partnering in peace and war to
strengthen our Nation's security, energize the
economy and reduce risks from disasters.

Galveston Contracting Division

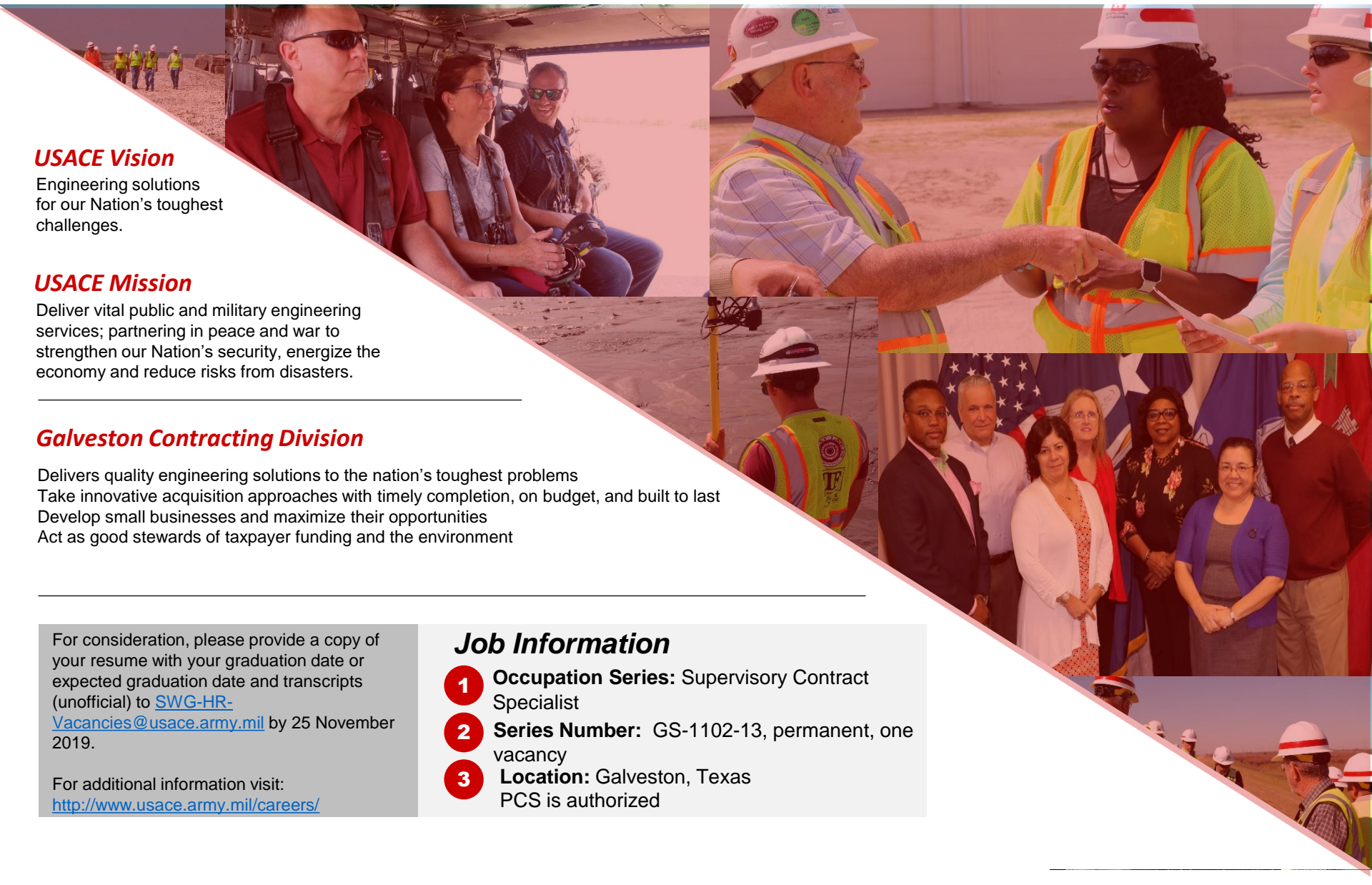
Delivers quality engineering solutions to the nation's toughest problems
Take innovative acquisition approaches with timely completion, on budget, and built to last
Develop small businesses and maximize their opportunities
Act as good stewards of taxpayer funding and the environment

For consideration, please provide a copy of
your resume with your graduation date or
expected graduation date and transcripts
(unofficial) to [SWG-HR-
Vacancies@usace.army.mil](mailto:SWG-HR-Vacancies@usace.army.mil) by 25 November
2019.

For additional information visit:
<http://www.usace.army.mil/careers/>

Job Information

- 1 Occupation Series:** Supervisory Contract Specialist
- 2 Series Number:** GS-1102-13, permanent, one vacancy
- 3 Location:** Galveston, Texas
PCS is authorized



What You Need to Know:

Contracting Series, 1102 Individual Occupational Requirements

Basic Requirement for Supervisory Contract Specialist: Degree: Bachelor's degree (or higher degree) from an accredited educational institution and at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management. (The 24 semester hour requirement can be obtained within the bachelor's degree OR in addition to the degree.)

OR

Exemption: You are exempt from the education requirements above if (A) you are a current DoD employee, in any occupational series, who has served on or before September 30, 2000, as follows: (1) Served as a GS/equivalent-1102 position or contracting officer position with authority to award or administer contracts above the SAT in any Federal agency, OR (2) Served as a military member in a comparable military occupational specialty; OR (B) you are a current member of the armed forces who occupied a position within an occupational specialty similar to the GS-1102 series on or before September 30, 2000.

In addition to meeting the basic requirement above, to qualify for this position you must also meet the qualification requirements listed below:

Specialized Experience: One year of specialized experience which includes: 1) Performing pre-award functions such as: analyzing contractor proposals, supporting documentation, and developing special contracting language and developing solicitations AND 2) performing all post-award contracting work such as: the preparation of requests for price proposal letters, performance of all required audits, issuance of delivery orders, and preparation of modifications. This definition of specialized experience is typical of work performed at the next lower grade/level position in the federal service GS-12 or equivalent.

Time in Grade Requirement: Applicants who have held a General Schedule (GS) position within the last 52 weeks must have 52 weeks of Federal service at the next lower grade or equivalent (GS-12).

Conditions of Employment:

- Appointment may be subject to a suitability or fitness determination, as determined by a completed background investigation.
- Must be able to obtain and maintain an unlimited contracting warrant.
- Incumbent is required to submit a Financial Disclosure Statement, OGE-450.

What You Need to Know (Continued):**Conditions of Employment:**

- Must be able to obtain and maintain an unlimited contracting warrant.
- Incumbent is required to submit a Financial Disclosure Statement, OGE-450.
- This is an Army Acquisition, Technology, and Logistics (AT and L) Workforce position.
- Must achieve DAWIA contracting Level 3 Certification with 24 months of employment